

SEXUAL OFFENDER MANAGEMENT BOARD

EST. 2011

C. L. "Butch" Otter
Governor



Regular Meeting Minutes
October 2, 2015
Idaho Department of Correction
Board Room, 3rd Floor
1299 N. Orchard, Boise, ID

Members present:

Jon Burnham, Chair
Paula Garay
Jean Fisher
Kimberly Simmons
Sheriff Chad Huff

Dr. Michael Johnston, Vice Chair
Moira Lynch
Bill Crawford
Erwin Sonnenberg

Others Present:

Kathy Baird, Management Assistant
Karin Magnelli, Deputy Attorney General

Janelle Catlin, Administrative Assistant

Excused:

Jeff Betts

Christina Iverson

I. Call to Order

- Chairman Burnham called the full-board meeting to order at 8:35 a.m.

II. Approval of Board Meeting Minutes

Ms. Fisher motioned to approve minutes from the September 11, 2015 board meeting. It was seconded by Ms. Simmons and all members present voted aye.

III. General Business

- Contracts being developed on the SOMB's behalf require board approval and signature.

Mr. Crawford motioned to approve a contract with Larry Callicutt to conduct investigations on complaints received against certificate holders. It was seconded by Sheriff Huff and all members present voted aye.

Dr. Johnston motioned to delegate the contract signature authority on behalf of the SOMB to the SOMB chair. It was seconded by Ms. Fisher and all members present voted aye.

- With Ms. Baird's upcoming retirement, upgrade of her position is being discussed to provide a higher level of management and representation for the SOMB and its responsibilities.
 - ◆ A position upgrade is supported by the board.
 - ◆ The upgrade will require IDOC, Human Resources and DFM approval.

IV. Old Business

- Mr. Burnham provided an overview of a recent workshop on female sexual offenders.
- Juvenile Subcommittee
 - ◆ Next meeting October 19, 2015 at 4:30 p.m.

V. Executive Session

Ms. Garay motioned at 9:28 a.m. that the board go into executive session under Idaho Code §74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, to consider applications for certification. It was seconded by Sheriff Huff and all members present voted aye.

Regular Session

Ms. Simmons motioned to return to regular session at 9:32 a.m. It was seconded by Sheriff Huff and all members present voted aye.

VI. Motions

- SOMB Senior Level Juvenile Sexual Offender Treatment Provider Certification
Dr. Johnston motioned to approve the Senior Level Juvenile Sexual Offender Treatment Provider certification application from G.L. "Chip" Snowden, PhD. It was seconded by Ms. Simmons and all members present voted aye.
- SOMB Senior Level Juvenile Psychosexual Evaluator Certification
Mr. Crawford motioned to approve the Senior Level Juvenile Psychosexual Evaluator certification application from G.L. "Chip" Snowden, PhD. It was seconded by Ms. Simmons and all members present voted aye.
- SOMB Senior Level Juvenile Sexual Offender Treatment Provider Certification
Dr. Johnston motioned to approve the Senior Level Juvenile Sexual Offender Treatment Provider certification application from Mathew Heindel, LMFT. It was seconded by Ms. Simmons and all members present voted aye.
- SOMB Senior Level Juvenile Psychosexual Evaluator Certification
Mr. Crawford motioned to approve the Senior Level Juvenile Psychosexual Evaluator certification application from Mathew Heindel, LMFT. It was seconded by Ms. Simmons and all members present voted aye.

The meeting agenda was reorganized to accommodate member schedules.

VII. SOMB Leadership Nominations

- Vice Chairman
Sheriff Huff nominates Dr. Michael Johnston to retain Vice Chairmanship. It was seconded by Ms. Fisher and all members present voted aye.
Dr. Johnston will retain the seat of Vice Chairman for the next two (2) year term

- Chairman
Ms. Fisher nominates Mr. Jon Burnham to retain Chairmanship. It was seconded by Ms. Simmons and all members present voted aye.
Mr. Burnham will retain the seat of Chairman for the next two (2) year term.

VIII. Board Focus and Budget

- The board reviewed and modified the reorganized listing of its goals as discussed during the 9/11/15 meeting.
 - ◆ The board would like more input from the legislature on the direction for risk-based sex offender registration.
 - ◆ An SOMB accomplishments “brief sheet” should be developed to promote the board.

IX. QA Process

- A QA process proposal for post-conviction sexual offender polygraph examiners will be developed.

X. Final Discussion

- None.

XI. Adjournment

- Ms. Fisher motioned to adjourn the meeting. It was seconded by Ms. Simmons and all members present voted aye.** Meeting adjourned at 11:10 a.m.

Submitted:
Kathy Baird, Management Assistant